

Faculty Senate Executive Council
Beaufort County Community College

January 10, 2013

Present: Jay Anders, Ken Robol, Judith Meyer, Michelle Manning, Jeanne Martin

Call to order: Jay Anders called the meeting to order at 12:05 pm.

Minutes: Jay made motion to approve minutes from last meeting with amended changes. Ken seconded. Motion carried.

Committee Reports

- **Instructional Affairs**
 - Jeanne reported approval of the 2013-2014 Instructional calendar at called Faculty Senate meeting on 1/7/2013
- **Student Affairs**
 - Ken had nothing to report at this time.
- **Faculty Affairs**
 - Judith inquired of committee frequency and content of Newsletter. The Committee agreed the Newsletter should be released 2-3 times per year and contain information on new faculty as well as accomplishments of faculty on campus.
 - Committee discussed utilizing a survey to discern from faculty how Faculty Senate can best represent BCCC faculty. Judith to use Survey Monkey to generate survey.
 - Judith to request report of how Technology Grant funds were utilized.
 - Jay reported some faculty had expressed concern related to office security and the use of students to provide services on campus where office spaces required access. Judith to discuss this issue at next Faculty Affairs committee meeting.
 - Judith to discuss with Tricia Woolard a faculty directory on the BCCC website that would include office numbers and email addresses.

New Business

- Jay stated he had been contacted regarding a going away recognition luncheon for Wesley Beddard. Executive committee discussed various possibilities related to this. Jay to contact Sandy McFadden president of Staff Association to inquire if they would like to partner/contribute toward a memento for Wesley and present request at Faculty Senate meeting on January 15th.

- Executive council requested that a Faculty representative be included on the interview committees for the current Dean positions. Jay to make request to Administrative Council.

Adjournment: Jeanne made motion to adjourn. Judith seconded. Motion carried. Meeting adjourned at 12:40 pm.

Respectfully submitted,

Jeanne Martin

Faculty Senate Vice President

Minutes approved at February 6, 2013 Faculty Senate Council Meeting.

Forwarded to Jennie Singleton and Almeta Woolard.